

Model: _____ Reg no: _____ Odometer reading: _____

Two main service types alternate every 12 months or 12,000 miles: A and B
A further "type C" major service takes place every 5 years/ 60,000 miles

Note: on low-mileage cars, the service interval is based on elapsed time rather than mileage, unless stated otherwise.

Maintenance Check Sheet



Date: _____

Service type: _____

	A	B	C	
01	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check handbrake operation and adjust as necessary
02	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check seat belt and air bag modules
03	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lubricate strikers, latches, door hinges and door checks
04	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lubricate hood pivot points
05		<input type="checkbox"/>		Replace alarm handset battery (CR2032)
Main Service: Vehicle Exterior				
06	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Remove and inspect road wheels
07	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Inspect tyre condition and tread depth (mm), including spare <input type="checkbox"/> LHF <input type="checkbox"/> RHF <input type="checkbox"/> LHR <input type="checkbox"/> RHR <input type="checkbox"/> Spare
08	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check tyre pressures (psi), including spare: <input type="checkbox"/> LHF <input type="checkbox"/> RHF <input type="checkbox"/> LHR <input type="checkbox"/> RHR <input type="checkbox"/> Spare
09	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check front brake linings, discs, calipers, hoses and pipes
10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check rear brake linings, discs, calipers, hoses and pipes
11	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Grease front and rear upper suspension arm pivots
12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check suspension and steering for signs of leaking or wear
13	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check suspension heights and adjust as necessary and record heights (mm): <input type="checkbox"/> LHF <input type="checkbox"/> RHF <input type="checkbox"/> LHR <input type="checkbox"/> RHR
14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check wheel bearings, drive shafts and gaiters
15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check lamps, horns and system warning indicators
16	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check screen wipers and washers
17	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check condition of lower front suspension arms

	A	B	C	
18	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Replace engine oil and filter
19		<input type="checkbox"/>		Replace antifreeze – every 2yrs AFC or 4yrs XLC (OAT)
20			<input type="checkbox"/>	Replace cam belt, belt tensioner and water pump
21			<input type="checkbox"/>	Replace rear cam belt (VVC)
22		<input type="checkbox"/>		Replace manual gearbox oil – every 96,000 miles
23		<input type="checkbox"/>		Replace automatic gearbox oil
24	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check automatic gearbox oil level and condition
25	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check condition of gearbox drive shaft gaiters
26	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check battery connections and fluid levels
27	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check brake, clutch and gearbox levels
28	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check pressure sensing hoses and vacuum pipes
29	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check cooling system and connections for condition/ leakage
30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check radiator fan operation
31	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check fuel and clutch pipes for condition/leakage
32	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check crank case vent pipes
33	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check auxiliary drive belts for condition and tension
34	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Replace (or clean) air filter element
35			<input type="checkbox"/>	Replace fuel filter – every 60,000 miles
36			<input type="checkbox"/>	Replace spark plugs – every 60,000 miles
37		<input type="checkbox"/>		Replace brake fluid – every 2 years
38	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check exhaust system for leaks/ condition

Notes: